



## EMMI Verständnishilfe

# Child allowance (Kinderzuschlag)

### Information about child allowance in Kreis Euskirchen

Child allowance is a financial aid for low-income-families. In addition to the child benefit it is meant to help parents in sustaining their children. The Federal Employment Agency is in charge of this help.

I can find basic information about it in the flyer and in the explanatory film of the Federal Ministry for Family Affairs, Senior Citizens, Women and Youth. I find more detailed information in the leaflet of Family Office of the Federal Employment Agency.

## FAQ child allowance

### Can I request child allowance?

- Yes, if I fulfil three requirements:
- I have (at least) one child aged under 25 living with me at home.
- I am receiving child benefits.
- I have a job and earn more than 450,- € per month, namely:
  - Couples: at least 900,- € gross per month
  - Single parents: at least 600,- € gross per month

### Can I request child allowance when I am not German?

- Yes. Every person that receives child benefits and fulfils the requirements can request child allowance.

### How much money will I get?

- 209 € per child at most.
- How much exactly I will receive depends on my income.
- My local Familienkasse will tell me the exact amount.
- The financial aid will be granted for six months.

### How long does it take until I receive the money?

- In the beginning it can take a while until the application is processed.
- The money will be transferred once a month.

## When do I request child allowance?

- As soon as I have a job and have had the following income within the last six months:
  - Couples: at least a total of 5.400,- € gross within six months
  - Single parents: at least a total of 3.600,- € gross within six months
- Note: This might already be the case two or three months after you started your job.
- For example:
  - I earn 1.800 € gross per months as a single parent. Then I would have achieved the minimum income of 3.600 € after two months of working. Therefore I can already apply for child allowance in my second month.
  - We earn 1.800 € gross per month as a couple. Then we would have achieved the minimum income of 5.400 € after working for three months . Therefore we can already apply for child allowance in our third month.
- It is important to send the application in time.
- Child allowance will only be granted as of the month in which you requested it, not before.
- After the appropriation period I have to apply again. The application form to receive further child allowance will be sent to me via Post from my local Familienkasse.

## Where do I file the application?

- I can find the application on the website of the Federal Employment Agency (Arbeitsagentur)
  - Application for child allowance (KiZ 1) to print or
  - online application.
- I have to take the filled application to the post office and send it.

**Familienkasse Nordrhein-Westfalen West  
50574 Köln**

## Which documents do I need?

- For me: application for child allowance (KiZ 1)
- For me and my partner: Appendix “applicant and partner” (KiZ 1 Appendix applicant)
- For every child: Appendix “Child” (KiZ 1 Appendix child)
- Child Benefit number
- Bank account number
- Evidence of my income in the last six months (salary, reduced hours compensation, parental benefit).
- Evidence of the income of my partner or my children.
  - pay slip or
  - working contract with a bank account statement or
  - earnings certificate from your employee (KiZ 5)
- Evidence of your living costs, incidental costs and operating costs
  - Rent: for the month of the application
  - Property: for the months of the year before my application

## What do I need to do if something changes?

- I need to report all changes regarding the child allowance directly to the Federal Employment Agency: notification of change (KiZ 45).
- This relates in particular to changes like your address, bank details, marital status and the number of children living in your household.

## Where can I inform myself?

- If I have any questions about the child allowance, I can contact the Familienkasse:
  - Service-Center 0800 4 5555-30 or
  - videocall (prior registration needed)
- I can use the KiZ-Navigator to find out whether I am entitled to receive child allowance.
- More detailed information is provided in the leaflet for child allowance (KiZ 2).
- I can find further explanations about the application form on the child allowance website of the Federal Employment Agency.
- There I can download all the leaflets, Forms and applications of the Familienkasse.

## Good to know

### What additional benefits can I receive?

- If I receive child allowance, I can apply for further financial aids such as:
  - Child benefit
  - Benefits for education and social involvement
  - Exemption from paying fees for kinder gardens or open full-time schools
  - Housing benefit

Note: The entitlement to housing benefit does not depend on whether I am receiving child allowance or not. It is best to apply for housing benefit as soon as I have work.
- I can inform myself about all family benefits on the family portal of the Federal Ministry of Family, Seniors, Women and Youth.

### Who can help me?

- I can find the counselling services of the district of Euskirchen in the Integreat App.
- EMMI can help me if I fulfil the following requirements:
  - I am currently looking for a job or an apprenticeship.
  - I live in the district of Euskirchen.
  - I receive money from the Jobcenter.
  - I have at least one child younger than 15 years.
  - I need help due to my immigration background
- EMMI is happy to help!
  - Telephone: 02251 / 77 41 965
  - Email: [emmi@drk-eu.de](mailto:emmi@drk-eu.de)

## Sources of information

- [Bundeskindergeldgesetz \(BKGG\) vom 28.01.2009, zuletzt geändert am 25.06.2021](#)
- [Bundesministerium für Familie, Senioren, Frauen und Jugend \(BMFSFJ\), Internetseite: Kinderzuschlag](#)
- [Bundesagentur für Arbeit \(BA\), Internetseite: Kinderzuschlag](#)
- [Familienkasse, Merkblatt: Kinderzuschlag](#)
- [Bundesministerium für Arbeit und Soziales \(BMAS\), Broschüre: Soziale Sicherung im Überblick](#)
- [Bundesministerium für Familie, Senioren, Frauen und Jugend \(BMFSFJ\), Broschüre: Starke-Familien-Checkheft](#)

This information has been gathered by the EMMI project. These are general references intended to provide an initial overview. The legal condition has been summarized and simplified. We are trying to provide you with complete, correct, and updated contents, but cannot assume full liability.

The EMMI project, featured by the German Red Cross, DRK Kreisverband Euskirchen e.V., supports the Empowerment of parents, living in rural areas, with special needs due to their immigrational background. The EMMI project forms part of the pilot programme “Akti(F) - Active for families and their children” and is funded by the German Federal Ministry of Labour and Social Affairs and the European Social Fund.

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## Empowerment

für Eltern mit migrationsspezifischem  
Unterstützungsbedarf im ländlichen Raum



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Das Projekt EMMI wird im Rahmen des Modellprogramms „Akti(F) – Aktiv für Familien und ihre Kinder“ durch das Bundesministerium für Arbeit und Soziales und den Europäischen Sozialfonds gefördert.



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